

UPS Internet Shipping July 2004 Enhancements



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On Saturday, July 10th, 2004, Internet Shipping will be upgraded with the following enhancements.

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Forgot ID or Password Functionality

Forgot User ID or Password

Request User ID or New Password

To request a new password, enter your User ID and e-mail address and select Submit. You will then receive an e-mail message with a temporary password.

For your protection, your credit card information will be removed from our records.

To request a User ID, enter your e-mail address and select Submit. You will then receive an e-mail message containing your forgotten User IDs.

Send Temporary Password

User ID: (required to obtain temporary password)

E-mail Address:

OR

Send User IDs

E-mail Address:

Cancel Submit →

Users who have forgotten their IDs can now request that it be sent by e-mail from UPS.

After the User enters his/her e-mail address, UPS sends any IDs associated with that e-mail address to the User.

Address Book Search Functionality

Addresses

Select a letter to display all addresses beginning with that letter. You may also search for specific addresses by selecting the Show Search Options link.

[→ Add Address](#)

[All](#)
[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

[Hide Search Options](#)

Search Options

Search by Name and Address

[Search](#)

Search for a that the search terms.

OR

Search by State/Province

State/Province: (US/Canada) Other:

[Search](#)

OR

Search by Country

Country:

[Search](#)

[→ Show All Shipper/Ship From Addresses](#) [→ Save Criteria for Future Searches](#)

When Users select the **Address Book** button, data will automatically be displayed.

Search options have been expanded to include Address, City, State and Country.

Search criteria may be saved by selecting the **Save Criteria for Future Searches** link after completing a search.

Improving Address Book Display

Address Book

Addresses

Select a letter to display all addresses beginning with that letter. You may also search for specific addresses by selecting the Show Search Options link.

→ [Add Address](#)

[All](#)
[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

[Show Search Options](#)

[Delete Addresses](#) [View Selections](#)
 [Select All](#) [Clear All](#)

Display per Page:

Displaying 1-6 of 6

Nickname	Address	City	State/Province	Country
<input type="checkbox"/> Atlanta Braves	1 Hank Aaron Drive	Atlanta	GA	US
<input type="checkbox"/> Pistons	123 Michigan Avenue	DETROIT	MI	US
<input type="checkbox"/> Hilton Hotels - Germany	Georg-Glock Strasse 20	Dusseldorf		FR
<input type="checkbox"/> Green Bay Packers	1265 Lombardi Ave	Green Bay	WI	US
<input type="checkbox"/> Canada	123 North Avenue	Ottawa	ON	CA
<input type="checkbox"/> Phone Co	1818 Peachtree St	Roswell	GA	US

Displaying 1-6 of 6

By selecting the **column headers**, users can sort **contact names** within their address book

Within the Address Book, users can now choose to display **25, 50, or 100** their search results per page.

Address Book Import and Export

Import Addresses

Import an Address Book File Help ?

Enter the file name, or Browse to locate the file to Import.

Note: The format of the file must be a comma separated values (*.csv) file.

Location and Name of File:

Original File Format:

Select Original Source

Select Original Source

My UPS Address Book

UPS WorldShip International

Write over the current list with the imported addresses.

Note: The imported addresses will replace your current addresses.

Users can import information into the My UPS Address Book from the following two files:

- UPS WorldShip International (non-US version) Address Book file
- My UPS Address Book

Users also have the ability to export from My UPS Address Books.

When importing addresses from any source other than WorldShip International, you must choose My UPS Address Book as the file format.

Billing Options

Payment Method

Default Payment Method:

Default UPS Account Number:
 [Add another Account](#)

Existing Credit Cards:
 [Modify Credit Card](#)

Card Type: Credit Card Number: Expiration (MM/YY): /

Third Party UPS Account Number: Third Party Postal Code: Country:

Users can set the Payment Method default to **Bill Third Party** and save the account number and postal code to be used in future shipments.

Hundredweight® rates (CWT) will automatically be billed if your multi-piece shipment qualifies for CWT pricing. When a shipment qualifies for CWT pricing, an indicator will display on the **Preview Shipment** screen or on the receipt.

NOTE: CWT is only available in the US.

Enhanced Shipping History

History Selections

[Change Shipping History View](#) [Export Current View](#)

Display Per Page:

Show History For the Last:

Start Date: End Date:

(maximum range is 90 days)

[Retrieve Shipments](#)

Previous Shipments

Please select an individual shipment using the checkboxes. You can then choose to View details concerning that shipment, Void the shipment, or Ship again using the appropriate buttons.

Also, use the checkboxes to select one or more packages on this page (maximum 3), and select Track to display tracking details for these items.

Shipments 1 through 3 out of 3 between Jun. 18, 2004 and Jun. 29, 2004

[Show Detail/Receipt](#) [Track](#) [Ship Again](#) [Void Shipment](#)

<input type="checkbox"/>	Shipped Date	Shipment Tracking #	Service	Total Shipment Charges	Voided
<input checked="" type="checkbox"/>	29 Jun 2004	1ZECS1000392751016	UPS Ground Service	0.00	
<input checked="" type="checkbox"/>	22 Jun 2004	1ZECS100P290327500	UPS Ground Service	4.57	
<input checked="" type="checkbox"/>	18 Jun 2004	1ZECS1009092186189	UPS Ground Service	4.07	

Shipments 1 through 3 out of 3 between Jun. 18, 2004 and Jun. 29, 2004

[Show Detail/Receipt](#) [Track](#) [Ship Again](#) [Void Shipment](#)

Users can track up to 25 shipments at a time from the **View History or Void Shipment** page.

Shipper Release

Package Information

Package 1 of 1

Packaging:

Weight: (Not required for UPS Letters) lbs

Insured Value: USD

Reference #1:

Reference #2:

Dimensions (Your packaging only):
Length: in./ Width: in./ Height: in.

Oversize:

Additional Handling

C.O.D. Amount: USD

Cashier's Check or Money Order Only

Delivery Confirmation:

Shipper Release (Deliver without Signature)

Users can request that UPS release a package on the first delivery attempt without obtaining a signature.

(This is subject to the effective UPS Terms and Conditions of Service).

NOTE: This is only available in the U.S. and Puerto Rico.

Shipment Processing

Create A Shipment

Begin Your Shipment

Help ?

Please enter your shipping information below. Required fields are shown in **bold**.

Address Information

Ship To:

My UPS Address Book

Select One

[External Address Book](#)

[Enter New Address](#)

Shipper: [Edit](#)

Bob

International
NO.1 LONDON BRIDGE
London SE19QL

Ship From: [Edit](#)

London SE19QL

Schedule a Pickup

Payment Information

Bill To:

UPS Account ECS100

Shipment Information

Service:

Select Service

Packaging:

Your Packaging

Number of Packages:

1

You can also choose to process packages individually rather than processing shipments of multiple packages.

[Process Individual Packages](#)

Shipment Weight:

(Not required for UPS Envelope)

kg

Shipment

Declared Value:

GBP

Total Dimensional Weight:

kg

Reference#1:

Reference#2:

Add Shipping Options

Clear All

Preview Shipment

Ship Now →

Shipment level processing is now available for all origins except the US, Puerto Rico and Canada.

The main **Shipping** screen will default to the shipment level processing view for Users in origins where shipment level processing is available.

Additional Shipment Processing Fields

Begin Your Shipment [Help](#)

Please enter your shipping information below. Required fields are shown in **bold**.

Address Information Ship To: Edit UPS UPS Receiver 2010 Warsaw Road ATLANTA GA 30328 404 828 8521 tjenkin@ups.com <input type="checkbox"/> Perform Detailed Address Validation	Shipment Information Service: Select Service Packaging: Select Packaging Package 1 Weight: (Not required for UPS Letters) Package 1 Insured Value: lbs USD Package 1 Dimensions: (Your Packaging Only) Length: Width: Height: in./ in./ in. Reference#1: Reference#2: Oversize/Large Package: No <input type="checkbox"/> Additional Handling	Number of Packages: 1
--	---	---------------------------------

Shipper: [Edit](#)
UPS Shipper
UPS
55 Glenlake Parkway
Atlanta GA 30328

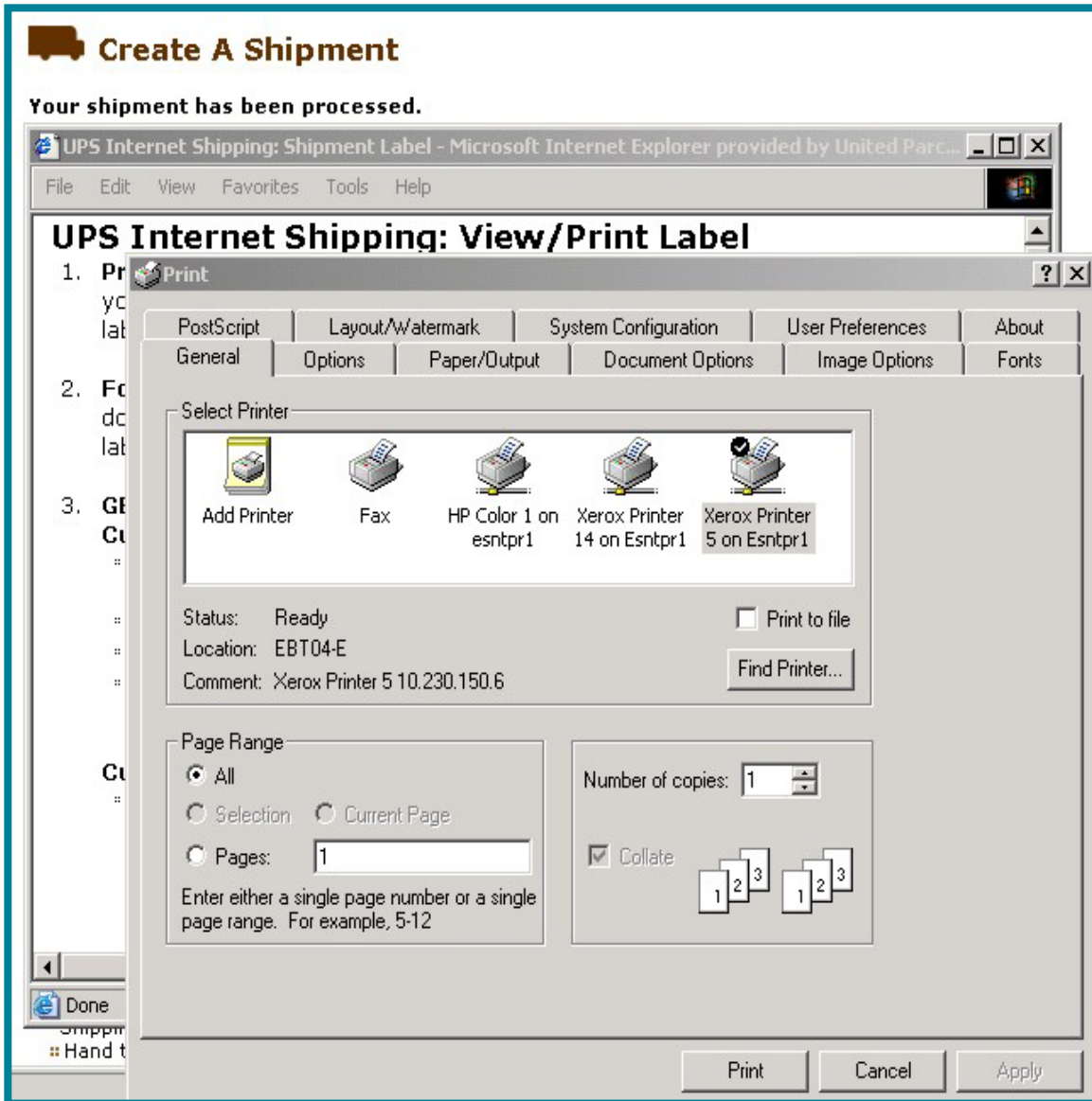
Ship From: [Edit](#)
Atlanta GA 30328
 Schedule a Pickup

Payment Information
Bill To:
UPS Account E0E097

[Add Shipping Options](#) [Clear All](#) [Preview Shipment](#) [Ship Now](#) →

US, Puerto Rico, and Canada origins now have fields for dimensional weight and Additional Handling on the Create a Shipment page, no need to go to a second page.

Improved Label and Receipt Printing Process



When **Ship Now** is selected, labels and receipts will appear in a single window and a print dialog box will also be displayed. The user will no longer have to select the **View/Print** button to generate the labels.

Save “Shipper” and “Ship From” Addresses

Create A Shipment

Shipper Address [Help](#)

Please modify the information given below and select Update.

Required fields are shown in **bold**. (*required for international destinations and UPS Next Day Air Early A.M. service.)

Address Information

Shipper:
Select from Shipper Addresses
My Profile Address

Company or Name:
UPS

*Contact:
UPS Testing

Address:
2010 Warsaw Road

City:
Roswell

State:
Georgia

Other:

Postal Code:
30076

Country: (*Postal Code Is Required)
United States*

*Telephone:
(678) 585-1000

Ext:

E-mail:
upstest@ups.com

Residential Address

Save Options for Address:
Save as New and Make Preferred
Select One
Save as New Entry
Save as New and Make Preferred
Don't Save Entry

Cancel Clear All Update →

Users who need to change Shipper or Ship From addresses can now save those addresses for future use.

They also have the option to set defaults for **My Preferred Ship From Address** and **My Preferred Shipper Address** in their **Shipping Preferences** or by choosing the Edit link from the main **Shipping** screen.

“Complete Shipment” Page Enhancements

Create A Shipment

Your shipment has been processed.

We have received your shipping details and processed your payment. To send your shipment, follow the steps below.

Service: UPS Ground Service
Guaranteed By: End of Day, Wed. 7 Jul. 2004
Payment Method: Bill Sender: ECS100
Total: 4.57 USD

Complete Shipment [Help](#)

Print Label(s) and Receipt

Review the selected labels or receipts. To print checked items, select View/Print. You may change your [printing preferences](#) at any time. You may void this shipment now by selecting Void Shipment.

Label
 Receipt

Note: For most newer browsers, the shipping labels and receipts appear in the same window. For some older browsers, each appears in a separate window. For best results, use Microsoft's Internet Explorer (IE) 5.x or newer. This does not apply to UPS Thermal Printers.

[Void Shipment](#) [View / Print](#)

Users can now void shipments directly from the **Complete Shipment** page by selecting the **Void Shipment** button.

Users can also view the UPS rate, service type, payment method and delivery information on the **Complete Shipment** page.

Seamless Transfer of Information from Calculate Time and Cost

Calculate Time and Cost

Results Summary

Ship From: ATLANTA, 30356, UNITED STATES
Ship To: DUSSELDORF, 40474, GERMANY
Shipment Date: Friday, July 9, 2004
Bill to UPS Account: Yes
Total Shipment Weight: 29 lbs.
Drop-off / Pickup: Drop Off - I will drop off my prepaid package at any location accepting UPS packages
Address Type: Commercial
Number of Packages: 1
Packaging: UPS Express Box
Customs Value: 500.00 USD
Duty Type: 01 - Dutiable
Currency: USD

[Begin Your Shipment →](#)

Package Information

Service	Total (All Packages)	Contact UPS by:	Latest Pickup Time:
UPS Worldwide Express PlusSM Guaranteed by: 9:00 A.M. Monday July 12, 2004 View Details	245.37*	By End of Day Friday July 9, 2004	By End of Day Friday July 9, 2004
UPS Worldwide ExpressSM Guaranteed by: 10:30 A.M. Monday July 12, 2004 View Details	202.37*	By End of Day Friday July 9, 2004	By End of Day Friday July 9, 2004

Result estimates calculated by UPS: Friday, July 9, 2004 2:53 P.M. Eastern Time (USA)

* Rate includes a fuel surcharge

Next Steps

- [Begin Your Shipment](#)
- [Complete Appropriate International Forms](#)
- [Learn More about Shipping to this Country with Global Advisor](#)

From Calculate Time and Cost, users can now choose to **ship a package** or complete **International Forms** without losing information already entered.

Users can also access **Global Advisor** from Calculate Time and Cost.

Seamless Transfer of Information from Internet Shipping

Create A Shipment

Your shipment has been processed.

We have received your shipping details and processed your payment. To send your shipment, follow the steps below.

Service: UPS Next Day Air
Guaranteed By: 10:30 A.M., Mon. 12 Jul. 2004
Payment Method: American Express XXXX-1000
Total: 29.03 USD

Complete Shipment [Help](#)

Print Label(s) and Receipt

Review the selected labels or receipts. To print checked items, select View/Print. You may change your [printing preferences](#) at any time. You may void this shipment now by selecting Void Shipment.

Label
 Receipt

Note: For most newer browsers, the shipping labels and receipts appear in the same window. For some older browsers, each appears in a separate window. For best results, use Microsoft's Internet Explorer (IE) 5.x or newer. This does not apply to UPS Thermal Printers.

[Void Shipment](#) [View / Print](#)

Next Steps...

Optional UPS Return Shipment

Recipients can easily return your letter or package when you [Create a Return Shipment](#). UPS will create a return label to include in your shipment.

Getting your Shipment to UPS

- ⌘ Schedule a same day or future day Pickup to have a UPS driver pickup all of your Internet Shipping packages.
- ⌘ Hand the package to any UPS driver in your area.
- ⌘ Take your package to The UPS Store™, Customer Center or Authorized Shipping Outlet.
- ⌘ Drop off your UPS Air Shipments including Worldwide ExpressSM at one of our 50,000 [UPS Locations](#).

From Internet Shipping, users can now choose to find a **UPS Drop-off Location** without losing information already entered.

Thank you

