

UPS Routing Form



TO:

Contact

Company

Address

City

State/Province (*where applicable*)

Country

Postal Code

Phone

E-mail

This is to inform you that we have chosen UPS as our transportation carrier.

Until further notice, please forward all UPS-compatible package and freight shipments to us through this carrier or their agents. See reverse side for more service details. For more information about UPS's services, please visit www.ups.com.

Thank you for your cooperation.

Respectfully,

(Signature)

(Name — Please Print)

(Title)

(DD/MM/YY)

FROM:

Contact

Company

Address

City

State/Province (*where applicable*)

Country

Postal Code

Phone

E-mail

(over)

UPS Routing Form

SERVICE OPTION (verify availability)

Unless otherwise stated, send all shipments via:

Domestic:

- | | |
|--|--|
| <input type="checkbox"/> UPS Express Plus | <input type="checkbox"/> UPS Standard |
| <input type="checkbox"/> UPS Express | <input type="checkbox"/> Other — please explain: _____ |
| <input type="checkbox"/> UPS Express Saver | _____ |

International:

- | | |
|---|--|
| <input type="checkbox"/> UPS Express Plus | <input type="checkbox"/> UPS Expedited |
| <input type="checkbox"/> UPS Express | <input type="checkbox"/> Other — please explain: _____ |
| <input type="checkbox"/> UPS Express Plus NA1 | _____ |
| <input type="checkbox"/> UPS Express NA1 | |
| <input type="checkbox"/> UPS Express Saver | |
| <input type="checkbox"/> UPS Standard | |

BILLING OPTION (verify availability)

Unless otherwise stated, charges should be billed as indicated below:

Shipping Charges:

- | | | |
|--------------------------------------|----------------------------|--------------|
| <input type="checkbox"/> Shipper | _____ | _____ |
| <input type="checkbox"/> Receiver | UPS Acct. No. ¹ | Country Code |
| <input type="checkbox"/> Third Party | UPS Acct. No. | Country Code |

Duties and Taxes:

- | | | |
|--------------------------------------|---------------|---------|
| <input type="checkbox"/> Shipper | _____ | _____ |
| <input type="checkbox"/> Receiver | UPS Acct. No. | Country |
| <input type="checkbox"/> Third Party | UPS Acct. No. | Country |

¹ Required for UPS Standard shipments

VALUE-ADDED SERVICES:

Unless otherwise stated, use the following value-added services:

	UPS Service	Description	Comments (emails to notify, etc.)
<input type="checkbox"/>	COD (available in EU, Liechtenstein, Norway and Switzerland)	UPS will collect cheque or cash payments for your goods from your customers on delivery. The payment collected is normally remitted to you within a week.	
<input type="checkbox"/>	UPS Exchange Collect (to North America and selected countries in Asia and Central America as well as to Australia)	UPS's version of an international COD service offers a fast, secure, simple payment alternative for international trade.	
<input type="checkbox"/>	Declared Value	You may increase UPS's limit of liability for proven losses by declaring a higher value for carriage. The value of the goods declared shall not in any event exceed USD 50,000 or its local currency equivalent per package.	
<input type="checkbox"/>	Proof of Delivery (POD)	Ideal for customers without internet access. Upon request UPS will provide proof of delivery of your shipment via fax or post.	
<input type="checkbox"/>	Quantum View Notify SM	This UPS notification service can send you and your customers emails about important events in the progress of your shipment.	

REMARKS: